



SACRED HEART SCHOOL HIGHGATE

EVANGELISATION PLAN

2011-2013



A school Evangelisation Plan should be for three years, but reviewed annually. It cannot do everything: priorities have to be established based upon student needs, staff capacity and resources. What realistically can be achieved in three years needs to be borne in mind at all times.

A student strategy may need to be delayed where prerequisite staff formation is needed lest staff not know what they are needing to do.

Where the religious life of the school is concerned, the priority needs to be empowering students and staff to participate. This includes understanding the meaning of all rituals and prayers.

The following sheets are templates which can be reproduced as required.

CHRIST IS THE FOUNDATION

- **Integrating faith and life –**
- *Relating the religious life of their school to students' lives*

Evangelisation

(Capture/ Define understanding and purpose within the Faith, Culture and Life of the school community.)

School Vision: The mission of Sacred Heart Primary School Highgate is to develop an educational community centred in Christ. Sacred Heart is committed to the development of the whole person in a climate where sensitivity and responsibility are developed in a spirit of hope and love.

Evangelisation: For the Church, evangelisation means bringing the Good News into all strata of humanity, and through its influence, transforming humanity from within and making it new. The purpose of evangelisation is therefore precisely this interior change...the Church evangelises when she seeks to convert, solely through the divine power of the Message she proclaims, both the personal and the collective consciences of people, the activities in which they engage and the lives and concrete milieu which are theirs.

- The evangelisation process at Sacred Heart is based on living witness in words and actions that reflects Christ like presence and love of others.
- It is about proclaiming the Good News in the same ways that Jesus did, through striving to be a good school and teaching the school community to integrate faith, life and culture.

Signs of the Times: (The presence and purpose of God in our community at this time)

- Any reflection on the mission of the Church today requires us to study what Jesus called 'The Sign Of The Times.' These are the 'signs of the activity of God in the world today. The Church needs to build on what God is doing in the lives of people today. There are many unique factors that affect the current situation at Sacred Heart Primary School Highgate.
- Sacred Heart is an inner city, multicultural school. Though the students are predominantly Roman Catholic, there are children from other faith backgrounds.
- Our school has a close working relationship with the Sacred Heart Parish. The staff is committed to providing a holistic Catholic Education for the students in a supportive environment that allows all to fully develop their God given gifts and talents.
- Our students participate enthusiastically in faith development opportunities.
- Year Six Student Councils are given responsibilities in the areas of Pastoral Care, Environment, Communication and Sport.
- Highgate and surrounding suburbs have undergone extensive urban renewal which has resulted in a demographic shift.
- Many families are not actively involved in parish life.
- Many families are actively involved in parish life.

Witness: (Christian Witness is always the first act of evangelisation. Witness is how people strive to live as they respond to the God who dwells within them.)

At Sacred Heart, we must strive to engage the whole person. Through our endeavours to be Christ-like, we strive too:

- Treat all community members with dignity and respect,
- Build positive relationships,
- Pray together as a community,
- Promote social justice within and outside the community,
- Help community members recognise the influence of God in their lives, both personal and out-reaching.

A. **Primary Proclamation:** The Primary Proclamation of the Gospel of Jesus Christ is the promise of Christian Salvation. This promise is fulfilled in all who repent and believe in the Kingdom of God. Primary Proclamation calls for conversion to the people of Jesus Christ. (Mandate letter 2001-2007, p.17). Primary Proclamation calls people to accept initial personal relationships with Jesus Christ himself as their Lord and Saviour. Primary Proclamation opens the door to Jesus. It is saying “Yes” to Jesus. It is an apprenticeship. It is providing opportunities so that everyone in our community will accept and develop a personal relationship with Jesus. Primary Proclamation entails raising students’ awareness that God calls us through:

Creation,
Deeper human heart yearnings, and
Hope for salvation.

B. **Initiatory Catechesis:** (This aims to help people mature from initial conversion to Jesus that results from fruitful primary proclamation, to a deeper personal relationship with Jesus.)

This builds on Primary Proclamation. It nurtures the ‘yes’ to Jesus. It is about helping each person to deepen his or her knowledge and in turn, help him or her to be in communion and intimacy with Jesus in the spirit of community.

THE PRIMARY PROCLAMATION (1)

SACRED FOCUS <i>(Classroom prayer centre, chapel, crucifix etc)</i>	REVERANCE SIGN <i>(‘Etiquette’, expressions of reverence)</i>			EFFECTIVENESS INDICATORS <i>(what signs are there that students respect the sacred places and signs in the school?)</i>
The Church-(on site) The Grotto The Chapel in the Pastoral Ctre Crucifixes in every room Prayer focus tables in every room. Class Bibles Rosary Beads Statue of Mary	Making the Sign of the Cross reverently/Holy Water Font/Genuflecting/Sign of Peace Daily Prayer/Praying quietly/Reflection/Meditation Ritual gestures-standing, kneeling, sitting, bowing Quiet reverence at Church. Participation through responses in prayer, liturgy and at Mass. Recognising the class prayer table, church and Grotto as sacred places.			Observation on entering, during and leaving church. Level of participation Level of understanding and respect Deepening the understanding of rituals and gestures and why we do them. eg: why do we bless ourselves and what does it mean?
STAFF FORMATION Do we understand the Why and How of the above? What do we need to know? How do we reflect being a Mary school? Do we model correct practices? How do we demonstrate our understanding of the sacred and the need for reverence?	HOW Faith Formation Days PD	WHEN Fortnightly Staff Mtg At the beginning of Staff Mtg Beginning and during year	WHO All	EFFECTIVENESS INDICATORS Confidence in personal understanding of practices
LEADERSHIP FORMATION	<ol style="list-style-type: none"> 1. General Directory of Catechesis Professional Development. 2. Assistant Principal Network Days. (One per term). 			

THE PRIMARY PROCLAMATION (2)

THEME	WHEN PROCLAIMED <i>(Feast, event, opportunity etc)</i>	HOW <i>(Method- address, written paragraph etc.)</i>	WHERE <i>(Assembly, newsletter, etc)</i>	EFFECTIVENESS INDICATORS <i>(Signs of student understanding)</i>
<p>God made us in his own image and likeness.</p> <p>God loves us.</p>	<ul style="list-style-type: none"> • Sacred Heart Feast Day • Ash Wednesday • Lent/Holy Week • Project • Compassion/Mission/Life Link • St Patrick's/St Joseph's Day • Feast of Ascension • Feast of Pentecost • Feast of Trinity • Feast of Body & Blood of Christ • Feast of Mary McKillop • Feast of the Assumption • Our Lady's Birthday • Feast of All Saints • Feast of Christ the King • Advent/Christmas 	<ul style="list-style-type: none"> • Whole School Mass & picnic • Whole School/Class Mass • Yrs 3-6 Reconciliation • Re-enactment of Holy Week • Sacrament of Confirmation • First Eucharist • Liturgy of the Word/Dramatisation • Class events • Sacrament of First Penance • Year One Nativity • Class Liturgies • Pilgrim Statue of Mary • Staff modeling • School Calendar to highlight Feast Days • Reflect on Gospels prior to whole school Masses. <p>Mention Feast Days for coming week at Assembly & in the Newsletter</p>	<ul style="list-style-type: none"> • To highlight events and protocols to parents through the School Newsletter & Website • Fliers • Board and P&F involvement • Church /School grounds • Classrooms/church • New School Hall (due for completion end of term 3, 2011) 	<p>The protocols to understand and respect our rituals</p> <p>To show reverence in church before, during and after liturgies.</p> <p>Students seeking clarification & support from teacher.</p> <p>Student level of participation.</p>
<p>STAFF FORMATION</p> <p>What do we need to achieve the above?</p>	<p>HOW</p> <p>Background information regarding Feast Days. Professional Readings.</p>	<p>WHEN</p> <p>Distributed at the beginning and throughout year.</p>	<p>WHO</p> <p>All</p>	<p>EFFECTIVENESS INDICATORS</p> <p>Verbal and physical demonstration of understanding</p>
<p>LEADERSHIP FORMATION</p>	<p>Sacraments and Feast Day Readings</p>			

BELIEVING COMMUNITY: *An Apprenticeship*

Belief to be proclaimed. (identifying experience)	FEAST/EVENT	WITNESS	EFFECTIVENESS INDICATOR <i>(How effectively was the belief communicated?)</i>
<p>We are created by God, in God's own image and likeness.</p> <p>God loves us</p> <p>We reflect God when we portray His attributes</p> <p>God sent his only son Jesus died for us Sacrament of First Eucharist Easter</p> <p>God sent the Holy Spirit at Pentecost. We receive the Holy Spirit in Confirmation</p> <p>The Sacrament of First Penance</p>	<p>LIVING THE VISION 2011 Capturing the joy in the mystery of the created Universe</p> <p>Special Masses on the Seasons e.g. Ash Wednesday</p> <p>Commitment Masses for Sacraments.</p> <p>Sacramental Masses. Feast Masses e.g. Sacred Heart Feast Day, The Assumption, all Saints....</p>	<p>Sense of the Sacred-sense of God in the world and in us – on a daily basis. How?</p> <p>Emphasis on daily prayer content.</p> <p>Looking after our environment & sacredness of the Person: Worm Farms/monitoring our water/recycling/clean-up/St.Vinnies/Project Compassion/Life Link.</p> <p>Posters/artwork/ Stations of the Cross around the school/prayer corner.</p> <p>Choose a Fruit/Gift of the Holy Spirit each term – whole school/community focus – Focus carried throughout term in the Newsletter. Badges given to children who display Fruit/Gift. SACRED HEART SCHOOL OUTREACH: Partnership In Mission with The Sisters of Our Lady Of The Missions-Shanti Sadan School, India. Shopfront Choir-Singing to and spending time with residents of Margaret Hubery House, Shelley.</p>	<p>Through observation</p> <p>Relationships within the school community.</p> <p>Responsiveness to almsgiving and caring for environment by staff, students & community.</p>

C. CELEBRATING COMMUNITY-AN APPRENTICESHIP

SELECT EXPERIENCE From.....	BELIEF TO BE PROCLAIMED	CELEBRATING <i>How will our school promote the sense of the sacred in its liturgies?</i>	WITNESS <i>How will our school help students to participate actively?</i>	PRAYING <i>How will our school help students to respond actively to the ritual?</i>	EFFECTIVENESS INDICATOR
Baptism	God the Father, Jesus and the Holy Spirit make a home in us.	Participating in: Whole school/class Masses/Baptism (if possible)	The Sign of the Cross	Power Point of the Mass to engage participation	Parent participation
Eucharist	We receive the Body and Blood of Jesus Christ	Participating in: Sacrament of First Eucharist	Genuflecting	Bookmarks with traditional prayers and school prayer	How well are they doing it?
Confirmation	We receive the fullness of the Holy Spirit as the Apostles received the Holy Spirit at Pentecost	Participating in: Feast of Pentecost Sacrament of Confirmation	Alter- Server Training	Listening to and reflecting on readings prior to Mass	How good are the experiences we are providing? (with an emphasis on how we celebrate in the life of the church and the Sacraments)
Reconciliation	God loves us unconditionally and forgives us	Participating in Reconciliation Liturgy of the Word	Encourage Family Participation	Generic invitation given to children to complete inviting parents to Whole School Masses	
Liturgies of the Word	God is Community and as God's family, we celebrate together.	Showing respect and reverence in Church and class liturgies	Parent Meetings		
			Commitment Masses		
			Stories of Jesus		
			Drama/Art/Singing/ Dance		
			Rosary in the months of May and October		
			Hymn Singing classes		

STAFF FORMATION	HOW	WHEN	WHO	EFFECTIVENESS INDICATOR
Core Understanding- Joy in the Mystery of the Created Universe.	Prayer/Reflection weekly at meeting or at Mass. Staff Professional Development: <ol style="list-style-type: none"> 1. Background Information for Staff in order to fully understand these Sacraments. 2. Implementing the Changes to the New Roman Missal 3. Staff Outreach: PD-In Charitable Organisations. 	Staff Meetings each fortnight. Faith Formation Days Professional Development Days -Term Three, 2011, for Changes to the New Roman Missal.	ALL	Enthusiasm Discussion Participation Confidence in sharing knowledge.
LEADERSHIP FORMATION	How can we prepare ourselves to empower the staff?	APRE Network Days		

CELEBRATING COMMUNITY

<p>How will our school promote the Sense of the Sacred in its liturgies? <i>(e.g., period of reflection before liturgy: students enter liturgical space only after preparation is completed)</i></p> <ul style="list-style-type: none"> Develop a quiet time before and after Mass eg play reflective music <p>How will our school help students to participate actively</p> <ul style="list-style-type: none"> Reflect on personal needs to which the liturgy relates? <i>(e.g., what experience is Christ offering through the living liturgy?)</i> Reflect on the readings/Gospel prior to going to Mass <ul style="list-style-type: none"> Reflect on what to offer God from their personal lives as this relates to the liturgy? <i>(e.g., invite reflection on areas in students' lives where they need to experience)</i> Children write Prayers of Intercession <p>How will our school help students to respond actively to the ritual? <i>(e.g., prepare booklets with whole ritual outlined)</i></p> <ul style="list-style-type: none"> Make banners, children do the readings, Music Ministry, Prayers of Intercession, Alter Servers, Offertory Procession, Liturgical Movement, Singing, Drama 				<p>EFFECTIVENESS INDICATOR <i>eg Attentiveness, participation</i></p> <p>Reverence in Church</p>
<p>STAFF FORMATION Exploring the format for writing 'Prayers of Intercession'</p>	<p>HOW</p>	<p>WHEN Professional Learning Community Meetings</p>	<p>WHO All</p>	<p>EFFECTIVENESS INDICATOR Effective Prayers written by staff and children.</p>
<p>LEADERSHIP FORMATION</p>	<p>APRE Network Days. Access to RE Consultants at CEO.</p>	<p>One per term Ongoing</p>		

PRAYING COMMUNITY (1) *An Apprenticeship*

<p>FORMAL PRAYER</p> <ul style="list-style-type: none"> • Sign of the Cross • The Lord's Prayer • Hail Mary • Glory Be • Grace Before Meals • Grace After Meals • Morning Offering • Act of Contrition • The Rosary • The Apostles Creed • Hail Holy Queen • Repose of Soul • Mass Responses <p>INFORMAL PRAYER</p> <p>Intention</p> <ul style="list-style-type: none"> • Thanksgiving • Petition • Contrition • Adoration 	<p>WHEN INTEGRATED INTO THE SCHOOL DAY</p> <p>Beginning and end of the day. Beginning and ending of recess and lunch. Commencing at all times with making the Sign of the Cross correctly and reverently.</p> <p>Differentiating between Prayer and Reflection. The Rosary during the months of May and October and Our Lady's Birthday. Bookmarks of Traditional Prayers and Mysteries of the Rosary. Prayer of Sorrow for Reconciliation. Aspects of the Mass-key phrases.</p> <p>WHEN INTEGRATED INTO THE SCHOOL DAY</p> <p>Whole school/class/individual prayer. Aspects of Prayer. Special intentions/spontaneous prayer. Prayers of Intercession. Praise at the beginning of the day/thanksgiving at the end of the day.</p> <p>Bishops' Book 10</p> <p>Purchasing of Prayer Books to teach correct prayers said throughout the school. Scope and sequence chart on prayer in RE Units. Investigating formal vs Informal prayer</p>			<p>EFFECTIVENESS INDICATOR</p> <p><i>(Do students know the basic formal prayers?)</i></p> <p>Prayers in the Newsletter. Focus on the Mysteries in the Newsletter. Scope and Sequence of Prayers to be taught.</p> <p>Level of participation- Is there enthusiasm in the participation?</p>
<p>STAFF FORMATION</p> <p>Sessions on effective Prayer/Reflection.</p>	<p>HOW</p> <p>Professional Development and Faith Formation Days.</p>	<p>WHEN</p> <p>2012. Facilitated by Leadership Team and Parish Priest.</p>	<p>WHO</p> <p>All Staff</p>	<p>EFFECTIVENESS INDICATOR</p> <p>Staff level of understanding.</p>
<p>LEADERSHIP FORMATION</p>	<p>Background Reading about origin and history of formal prayers.</p>	<p>Ongoing</p>		

GOSPEL PRINCIPLES ARE THE EDUCATIONAL NORMS

- **Integrating faith and culture –**
- *Promoting selected aspects of the Gospel vision of the Whole person across the curriculum*

CHRISTIAN LIVING: THE CREATED PERSON: PROMOTING MOST NEEDED UNDERSTANDINGS OF THE WHOLE PERSON

Aspects Of Person	Belief To Be Proclaimed	Understanding-Values	Witness	Subjects supporting	EFFECTIVENESS INDICATORS
Attributes of God Relationship with God Harmony/Disharmony with God	Because God loves us, we respect all people-First Commandment 1.3 <i>“charity towards all because God shares with them the empowerment of divine love.”</i>	A person who adores God, recognising God as infinite Creator and Saviour. 1.4 A person who offers their life to God as a spiritual sacrifice by praying, worshipping and living as Jesus taught in daily situations. 1.6	Prayer scattered throughout the day. Protocols entering and leaving Sacred spaces. Protocols for the way we speak and listen to each other. Our relationships with God, self, others and creation.	Focus on good manners. Health Literacy Pastoral Care Active Listening to children Interaction with others Protocols for entering classroom, staffroom, etc. Science Religion Society and Environment.	<i>How can we assess whether the students appreciate these understandings?</i>
STAFF FORMATION Faith Formation Prayer/Reflection	HOW As a focus for Formation days Beginning of staff meetings Professional Development days Retreat Days	WHEN Ongoing	WHO All Staff	EFFECTIVENESS INDICATOR How can we assess whether staff appreciate these understandings?	
LEADERSHIP FORMATION	Retreat days for Spiritual Development.				